Enrollment & Lottery Policy

School Board Policy

Kids Unlimited Academy,
A Public Charter School
Medford, Oregon

In accordance with Federal and Oregon law governing charter schools, if the number of applications from students who reside in the school district exceeds the capacity of a class or grade level, Kids Unlimited Academy shall select students through an equitable lottery selection process.

Students will be given priority in the following sequence:

1) First priority for enrollment is given to students who were enrolled the previous year;
2) Second priority for enrollment is given to students who have siblings in the school who were enrolled in the school during the prior year, prior to the commencement of the lottery;
3) Third priority for enrollment is given to students who live within the district’s boundaries;
4) Lastly, fourth priority for enrollment is given to students who live outside the district’s boundaries and do not fit into the categories listed above.

If the number of applications from students who reside in the district exceeds the capacity of a class or grade level, Kids Unlimited Academy shall at the time of its lottery also determine the order of a wait list, using the same procedures listed above. Once the lottery is completed, further applications for enrollment, will be placed on the wait list in the order received. To be eligible for enrollment in Kindergarten, students must turn five years old on or before the 1st of September in the year that they are to enroll in the school. To be eligible for enrollment in 1st grade, students must turn six years old on or before the 1st of September in the year that they are to enroll in 1st grade. Once a parent is notified that there is a spot available for their student, parents will have 10 calendar days to accept or decline the opening before it is offered to the next student on the waiting list. If a parent declines to take an opening, his or her child will be removed from the waitlist; and if they reapply at a later date, the child will be placed on the waiting list in the order received.

Our enrollment process will be announced on the front page of our website each school year starting March 1st. Annually Kids Unlimited Academy will accept applications starting

Legal Reference:
ORS 388.125
Title V, Part B, Non-regulatory Guidance July 2014

Adopted 1/20/2016
March 1st, all applications will be due on the 4th Friday of March, and the lottery will be held on the following Monday. At the time of the lottery we color-code students in each of the priority areas, and draw them randomly from their priority groups (i.e., 1st we draw returning students, then we draw siblings, then we draw students who live in the district boundary, then we draw students who live outside of the district boundary). At the time of the lottery we fill all available spaces in the school, and if there are more applicants than available spaces, then we draw the remaining applicants to determine the order of the start of the waitlist. After this initial drawing, students are added to the wait list in the order they are received.

After the lottery, parents or guardians will be notified if their child is on the waiting list or if their child was selected for an opening within five business days. When a parent is notified of an available space — after the lottery period or when a space becomes available — the parent has two days to accept the space and verify proof of student age and address.

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Title V, Part B, Non-regulatory Guidance July 2014

Adopted 1/20/2016