Suspension Procedures

Should a student be considered for suspension from school under the suspension policy, the following procedures will be followed:

1. In a case involving an emergency situation relating to health and safety where there is a serious risk that substantial harm will occur, procedures may be postponed and the student immediately suspended from school.

2. If the student has an Individual Education Plan (IEP), School Board Policies regarding students with IEP’s, should be followed.

3. In all other instances, if a student is being considered for suspension, the student will be given notice of the charge or charges, including information supporting the charge, before the student is suspended. The student will be given an opportunity to present his/her side of the story.

4. The suspension conference may be informal. The student shall have no right to secure counsel or to confront and cross-examine witnesses. If the administrator consents, the student may call witnesses to verify his/her version of the incident.

5. After reviewing the facts, hearing the student’s version of the incident, and considering the student’s age and behavior record, the administrator or designee will determine if the student is to be suspended.

6. If the student is suspended, the parents or guardians will be notified, when possible, by telephone or in person. A written notice of suspension will be mailed or hand delivered to the parents or guardians.

7. The Board President or designee shall receive a copy of the written suspension notice, and a copy shall be kept in the student’s file in compliance with state and federal records laws. This notice shall state:
   a. The specific reason for the suspension;
   b. The circumstances surrounding the case;
   c. The length of the suspension – not to exceed 10 days;
   d. The conditions of reinstatement;
   e. The methods and conditions under which the student may make up work;
   f. That the student may not participate in any extra-curricular activities or be on or around school grounds without administrative approval.
Suspension Policy

The Board authorizes student suspension for only the following reasons:

1) Conduct which endangers the student, other students, or staff members;
2) Conduct which endangers school property.

Each suspension will include a statement of the reasons for suspension, the length of the suspension and a plan for readmission. No suspension shall extend beyond ten school days. In special circumstances a suspension may be continued until some specific pending action occurs, such as a physical or mental examination, or incarceration by court action. The district may require a student to attend school during non-school hours as an alternative to suspension. Parents or guardians will be notified of the suspension. Students who are suspended may not attend after-school activities, athletic events, be present on district property, participate in activities directed or sponsored by the district, nor ride the school bus. Violation of these restrictions will result in further disciplinary action, which may include expulsion. Per Kids Unlimited Academy's contract with the Medford School District, Kids Unlimited Academy shall not enroll any student who is on a current suspension or expulsion from another public school, until such suspension or expulsion has been completed. The board will review all suspensions at the board meeting of the month following the date of the student's suspension.

END OF POLICY

Legal Reference(s): ORS 339.240, ORS 339.250, OAR 581-021-0050 to -0075